



Cory Sarver

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● WORK EXPERIENCE

02/2019 – CURRENT – Malta, Malta

EDITOR-IN-CHIEF – CityFALCON

- Writing, reviewing, and approving public-facing content: user text and educational, technical, legal, and government documents
- Product and design (UI and UX) review and ideation
- Business, finance, and project strategy development and planning
- Operations: equity fundraising, contract review, accounting, government liaising, and sales

03/2016 – CURRENT

FREELANCER (TECH AND WRITING) – Self

Financial Work (10%)

- Calculating Australian Defined Benefit Pension projections

Technical and Financial Writing (80%)

- Researching and writing articles and textbook chapters
- Mostly finance and technology topics, highly autonomous in style, structure, and content

Software Development in Automation (10%)

- Entirely independent ideation, algorithm development, debugging, and interface design
- Projects required data extraction, restructuring, cleansing, and manipulation; web interaction; user option implementation; process automation; interface design

See my Upwork profile at tinyurl.com/CSUpworkProfile or visit [corysarver.com](https://www.corysarver.com)

02/2017 – 01/2019 – Kawasaki, Japan

ENGLISH INSTRUCTOR – Gaba Corporation

- Taught adults in highly customizable, 40-minute, one-to-one lessons based on predeveloped curriculum
- Provided per-lesson feedback, with vocabulary and phrasing directly related to that particular lesson
- Built a client base (students booked lessons and instructors on demand)

03/2015 – 05/2016 – Bucheon, South Korea

ENGLISH TEACHER – Chungdahm Learning

- Managed classes of six to thirteen students, ages 5 to 13, generally 80-90 per semester
- Graded and provided feedback on daily quizzes and weekly speaking and writing homework

07/2013 – 12/2014 – Pittsburgh, United States

DERIVATIVES OPERATIONS SPECIALIST II – Bank of New York Mellon

- Worked with Client Services and Derivatives Operations to ensure timely and accurate execution of trades
- Automated some workflows for the PComm platform and BNY's mainframe
- Engaged various systems to enter, verify, and, if required, correct trade instructions and data

● **EDUCATION AND TRAINING**

01/2011 – 04/2013 – Pittsburgh, United States

Dual Degrees (BS Mathematics, BSBA Finance) – University of Pittsburgh

- Degrees from separate colleges within the University.
- Mathematics degree focused on theory and proof writing
- Finance degree focused on theory and practical application
- German language minor

Field(s) of study

- Natural sciences, mathematics and statistics : *Mathematics*
- Business, administration and law : *Finance, banking and insurance*

3.554 | EQF level 5

● **LANGUAGE SKILLS**

Mother tongue(s): **ENGLISH**

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
GERMAN	B2	B2	B2	B2	B2
KOREAN	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● PUBLICATIONS

Publications

Multiple credited, published articles written as a freelancer:

<https://wellsr.com/vba/> (about half are mine)

<https://www.springboard.com/blog/category/data-analytics/> - only two so far (analysis methods overview and classification/regression in machine learning)

www.igrad.com/author/659

www.medium.com/@cory.sarver

And plenty of uncredited work.

● DRIVING LICENCE

Driving Licence: **A**

Driving Licence: **B**

● ORGANISATIONAL SKILLS

Organisational skills

- considerable self-management skills from freelancing and self-managed schedule at Gaba corporation (Japan ESL job)

- both freelancing and the Gaba job required me to handle multiple clients at once

● COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

- ability to encapsulate complex concepts in simple language, honed through teaching

- can communicate easily with non-native speakers, even at lower proficiency levels, developed through teaching ESL and living in foreign countries

- extensive experience in writing explanatory articles, particularly on technology and finance

- significant communication with clients, both written and spoken, while working as a freelancer